AMFA Election Campaign Guidelines

Important!

These guidelines apply to everyone: candidates, members, union officials, non union employees, etc. It is the responsibility of Officers and Representatives of the Association to help enforce these guidelines and to notify AMFA National of any suspected violations.

United States Department of Labor guidelines for the use of union and employer funds:

- A union or employer may not contribute money or anything of value (such as the use of facilities, equipment, email, or supplies) to promote the candidacy of any individual in a union officer election.
- The restriction on the use of union funds applies to all moneys received by the union by the way of dues, assessments, or similar levy.
- The prohibition against the use of union and employer funds applies to any union or employer, not just the union conduction the election or an employer of the union's members. For example, it is improper for a candidate to have campaign literature duplicated free of charge on a copy machine at a small business owned by a relative of the candidate.
- Any expenditure of union or employer funds on the behalf of a candidate, even if the amount is small, is a violation of federal law.
- The use of union/employer funds or facilities is a violation of federal law even if the union or the employer do not know about or approve of the use.
- The prohibition against the use of union and employer funds applies to the direct expenditures from the union or employer as well as indirect expenditures including:
 - o Campaigning on time paid by the union or employer
 - Use of union/employer owned or leased equipment such as telephones, fax machines, and copy machines
 - O Use of union/employer supplies such as stamps, paper, and envelopes
 - Use of union employees to prepare campaign literature while on union time
 - o Use of union letterhead
 - Use of union/employer property or facilities
 - Printing articles which support or criticize an individual's candidacy in a union newspaper or other publication
 - o Giving free services or special discounts to a candidate customer such as printing, photocopying, etc.
- A union may adopt additional rules governing contributions to campaign funds such as prohibiting contributions from any person who is not a member of the union.

Note: A copy of the above guidelines may be found on the DOL website at: http://www.dol.gov/olms/regs/compliance/localelec/localelec.htm#ch8

AMFA guidelines for use of the title "Aircraft Mechanics Fraternal Association," the acronym "AMFA" and/or the Association's logos, trademarks, service marks, insignias, etc:

- Acadidates may use the words "Aircraft Mechanics Fraternal Association and/or the acronym "AMFA" while promoting their candidacy. For example, "I am a candidate for President of Local 00 of the Aircraft Mechanics Fraternal Association."
- → Candidates <u>may not</u> use any logo, trademark, service mark, insignia, etc. containing the word "Aircraft Mechanics Fraternal Association" or the acronym "AMFA."
- A Campaigning at the worksite(s) is restricted to non-working hours such as break and lunch periods, and to non-working areas such as lunchrooms and parking lots.